

Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Scott P. Johnson

SUBJECT: NEW CITY HALL
COMPUTER DISCONNECT/
RECONNECT PROJECT

DATE: May 20, 2005

Approved

Kay Winer

Date

5/20/05

Staff recommends that Item 3.5 be dropped from the agenda based on the following information.

BACKGROUND

This memorandum provides a progress report on the computer disconnect and reconnect project related to the move to the new City Hall. This item was initially placed on the May 24, 2005 City Council agenda.

As a result of competitive pricing and an anticipated award less than \$100,000, this item no longer requires Council approval.

ANALYSIS

The goal of this project is to provide disconnect and reconnect services for computers and peripherals (printers, scanners, etc) at the new City Hall. On large moves, contractors who specialize in this field typically perform this work

The original estimate was \$200,000. After soliciting quotations, it is apparent that pricing for the project will come in significantly below this amount. Quotes are still under evaluation, but out of five quotes received, there are three very credible quotes priced between \$82,000 and \$88,000.

The savings can be attributed to several factors: 1) Initially, the quote was developed assuming this project would be a subcontract to the move contractor. By contracting directly, there are no mark-up costs. 2) Additionally, the scope of work was reduced from the original estimate to remove servers.

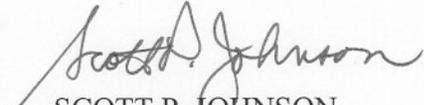
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The final purchase order amount for this portion of the project will be reported to Council through the regular TFE&R update under R-1 – Relocation Services.


SCOTT P. JOHNSON
Director, Finance Department

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