



# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Leslye Corsiglia  
Sara L. Hensley

**SUBJECT: SEE BELOW**

**DATE:** April 14, 2004

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Approved

Date

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**COUNCIL DISTRICT:** Citywide

**SUBJECT: FINAL PUBLIC HEARING FOR THE CONSOLIDATED PLAN ANNUAL ACTION PLAN FOR FY 2004-05**

## **RECOMMENDATION**

It is recommended that:

1. The City Council adopt the 2004-2005 Consolidated Plan Annual Action Plan, including FY 2004-2005 proposed recommendations for the Community Development Block Grant (CDBG) Program, the HOME Investment Partnership Program (HOME), the Housing Opportunities for People with HIV/AIDS (HOPWA) Program, and the Emergency Shelter Grant (ESG) Program.
2. Authorize the Director of Parks, Recreation and Neighborhood Services to negotiate and execute all agreements and contracts, including any amendments or modifications, for the expenditure of CDBG funds on behalf of the City.
3. Approve the Emergency Shelter Grant (ESG) Program funding recommendations.
4. Authorize the Director Housing to negotiate and execute all agreements and contracts, including any amendments or modifications, for the expenditure of ESG, HOME and Housing Opportunities for People with HIV/AIDS (HOPWA) funds on behalf of the City.

## **BACKGROUND**

On April 13, 2004 the City Council opened its public hearing and received public input regarding the Draft 2004-2005 Annual Action Plan for the City of San Jose 2000-2005 Consolidated Plan. In addition to the Council hearing, the Housing Advisory Commission held two public hearings on February 12, 2004 and April 8, 2004, at which the HAC approved the 2004-2005 Consolidated Annual Action Plan. Additionally, the Housing Department and the Parks, Recreation, and Neighborhood Services Department have been taking public comments and incorporating Council comments to the draft document. We are also anticipating additional verbal and written comments on the Draft Plan during the thirty-day review period, which began on April 5, 2004 and ends on May 5, 2004.

## **ANALYSIS**

In order to gather all the appropriate public comments and subsequent changes to the Consolidated Plan Annual Action Update 2004-2005, a matrix of the public comments and Administration's responses including any changes made to the document during the public comment period will be distributed to City Council one week prior to the May 4, 2004 Council meeting. Because the public comment period officially ends on May 5, 2004 the ConPlan Annual Action Plan adopted by Council will be substantially complete. However, if in the final day of public comment, additional changes need to be made staff will bring the ConPlan back to Council for consideration. The 2004-2005 Annual Action Plan is due to the U.S. Department of Housing and Urban Development (HUD) by May 15, 2004.

## **PUBLIC OUTREACH**

The Consolidated Plan regulations require that jurisdictions hold at least two public hearings for the Consolidated Plan. The City of San José routinely holds more public hearings than required by the federal government. For the 2004-2005 Annual Action Plan, the City will hold a total of eight hearings. The City sends individual announcements of these public hearings to nearly 330 organizations and individuals concerned about affordable housing issues.

On February 12 and April 8, 2004, the HAC held its public hearings to identify housing and community needs. 30 public members who attended these three meetings emphasized the need for affordable housing targeted to special income groups and to those needing special assistance. CDBG hearings were held in January, February and March to give applicants an opportunity to explain their projects and answer questions. All of the comments from these hearings will be included in the Consolidated Plan.

## **COORDINATION**

Preparation of this report has been coordinated with the City Attorney's Office.

## **COST IMPLICATIONS**

Without an approved Consolidated Plan, the City of San José will not be eligible to receive housing and community development funds, including CDBG, HOME, HOPWA and ESG funds, from the federal government.

## **CEQA**

Not a project.

LESLYE CORSIGLIA  
Director of Housing

SARA L. HENSLEY  
Director of Parks, Recreation and  
Neighborhood Services