



COUNCIL AGENDA: 05-03-05

ITEM: 2.11

Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Katy Allen

SUBJECT: SEE BELOW

DATE: 04-13-05

Approved 

Date 4/20/05

Council District: Citywide

SUBJECT: FILLING OF VACANCIES ON THE CIVIC PLAZA PARKING AND TRAFFIC COMMITTEE

RECOMMENDATION

Appoint Frank Penrose, a facilitator of the St. James Neighborhood Historic District Association advisory group and Larry Elcenko, a resident in the University Neighborhood to the Civic Plaza Parking and Traffic Committee, filling At Large Member vacancies.

CEQA: Not a project.

BACKGROUND

On March 15, 2005 Council adopted a resolution extending the Civic Plaza Parking and Traffic Committee (PTC) through 2007 and authorizing the Committee to consist of 14 members.

This action resulted in all but four of the memberships filled, increasing the possibility of reaching a quorum, frequently difficult for this committee.

ANALYSIS

On March 16 2005, Frank Penrose and Larry Elcenko attended the PTC meeting. A nomination to add Mr. Penrose and Mr. Elcenko to the Committee was made, seconded and approved, and the Committee recommends approval of their appointments to PTC membership.

Of the 14 total memberships, four are currently vacant. The appointment of Mr. Penrose and Mr. Elcenko to the PTC would bring active membership to 12 leaving two memberships vacant.

The Horace Mann School has been removed as a member for non-attendance and the San José State University position has resigned. The committee will convert the Horace Mann School membership to an at-large and determine if a suitable replacement can be recruited for the University position.

The PTC By-laws require Council appointment of Committee members, as per Section 10. Filling of Vacancies.

The next PTC meeting of the entire committee is scheduled for May 18, 2005. The committee has requested a report on the appointment of Mr. Penrose and Mr. Elcenko, if so appointed.

OUTCOME

The appointment of Mr. Penrose and Mr. Elcenko to the PTC would bring active membership to 12, leaving two memberships vacant. This action increases the opportunity for the PTC to reach a quorum at its bi-monthly meetings.

PUBLIC OUTREACH

Public Works provides staff support to the PTC, and arranges for the appropriate individuals to present information on a regular basis. Several communication channels are available to the PTC and the represented communities.

COORDINATION

This memorandum has been coordinated with the City Attorney's Office, the PTC Committee and Council District 3.

CEQA

Not a project.



KATY ALLEN
Director, Public Works Department