



Memorandum

TO: HONORABLE MAYOR
AND CITY COUNCIL

FROM: Katy Allen
Albert Balagso

SUBJECT: SEE BELOW

DATE: 04-26-06

Approved

Diana Jahn

Date

5/2/06

COUNCIL DISTRICT: City-Wide

SNI AREA: Washington, Gardner

SUBJECT: FIRST AMENDMENT TO MASTER AGREEMENT WITH CH2M HILL, INC. FOR VARIOUS TRAIL PROJECTS

RECOMMENDATION

Approval of the first amendment to the master agreement with CH2M HILL, Inc. for planning, design and construction support services supporting various City trail projects, increasing the total compensation by \$294,219, for a total agreement amount of \$1,144,000.

CEQA: Not a project.

OUTCOME

Approval of this amendment to the master agreement will allow CH2M HILL, Inc. to provide full engineering services for design and construction documents, bid/award and construction administration support to complete the Guadalupe River Trail Reach 6 Phase I project.

BACKGROUND

In November 2000, the City voters approved Measure P, a \$228 million Parks and Recreation Bond, for improvements and renovations to City park and recreation facilities including \$2,110,000 for the Guadalupe River Trail Project from Highway 280 to Willow Street. The project is an integral link between the Tamien Station (Light Rail and Caltrain) at Lelong Avenue and Alma Street, the Highway 87 Bikeway, and the Guadalupe River Park. The trail project will provide greater access to the park from the Washington Area SNI and offer a direct route to the regional-serving Tamien Station.

On October 19, 2004, the City Council approved the Guadalupe River Trail Master Plan - Highway 280 to Willow Street which recommended the trail be constructed in two phases:

Phase	Limits	Description
1	Highway 280 to Virginia St.	Paved trail along west bank of river. Includes an interim on-street route from Virginia St. to Willow St.
2	Virginia St. to Willow St.	Paved trail, street under-crossing and two pedestrian/bike bridges.

Construction completion of Phase 1 is scheduled for completion during May 2008 while Phase 2 will not be completed until flood control improvements and the Joint Powers Board railroad track expansion projects are completed after 2010.

In November 2005, staff advertised a consultant Request for Qualifications for various trail projects according to the Qualifications Based Consultant Services policy. The interview panel selected CH2M HILL, Inc as the top ranked consultant. On April 26, 2005 Council approved a master agreement with CH2M HILL, Inc. in an amount not to exceed \$850,000. The firm's expertise with trail development and experience in securing Caltrans' permits was a significant factor in its selection as the top ranked consultant.

The master agreement term is from May 3, 2005 through March 31, 2010. To date, five Service Orders have been encumbered for the following amounts:

Service Order	Project	Amount
#1	Alviso Slough Pedestrian Bridge Feasibility Study	\$126,600
#2	Coyote Creek Trail Survey	\$ 50,000
#3	Guadalupe River Trail Reach 6 Phase 1 Master Plan Agency Requirements and Permit Review	\$ 19,213
#4	Guadalupe River: Airport Parkway Under-Crossing	\$151,900
#5	Penitencia Creek Reach 2 Phase 1 (In Process)	\$ 69,800
	TOTAL	\$417,513

ANALYSIS

The City's Trail Program has 32 active projects under development funded by over \$13,000,000 in federal, State and local sources. Delivery of the program's large workload requires both City staff and professional consultant resources.

The approved Guadalupe River Trail Reach 6 master plan only provided preliminary information regarding the property owner's (Caltrans) permitting requirements and use agreements. Additional evaluation of the overall project was required to define the scope of work to develop the project and determine the scope of consultant services. As a result, the City issued CH2M Hill, Inc a \$19,213 service order to identify the requirements by conducting several meetings with Caltrans staff.

Based on a clear understanding of Caltrans' permit and agreement requirements, staff refined the consultant's scope of services for the implementation of the Phase 1 improvements. Staff and consultant agree that a fee of \$726,706 is an appropriate fee for the scope of services which includes services for the design and construction documents, bid/award, and construction administration support.

In order to award the service order, the allowable compensation permitted by the master agreement must be increased by \$294,219.

ALTERNATIVES

The \$432,487 master agreement balance supports the proposed consultant services fee up to 65% construction documents. Hiring the consultant for work through 65% construction documents and relying on a second RFQ to identify another consultant to finish the work is not practicable because there would be significant budget and schedule impacts if a new firm were to be hired to complete the work. The knowledge and experience in working with Caltrans and developing the project-specific work products can not be transferred to another firm in a cost effective manner.

PUBLIC OUTREACH

Two community meetings were held during the master plan process on August 27, 2003 and March 4, 2004 to collect input and present proposed trail alignments. These meetings resulted in a strong support for the project. This agreement amendment has been coordinated with all labor groups through the City's contracting-in committee process.

COORDINATION

This memorandum has been coordinated with the City Attorney's Office, the City Manager's Budget Office and the Department of Planning, Building and Code Enforcement.

COST IMPLICATIONS

No funding is necessary to approve this master agreement modification. Funds have already been appropriated for the Guadalupe River Trail Reach 6 Phase 1 Project through the Parks and Recreation Bond Projects Fund.

BUDGET REFERENCE

Fund #	Appn. #	Appn. Name	RC #	Total Appn.	Amt. For Contract Amdenment	2005-2006 Adopted Budget (Page)	Last Budget Action (Date, Ord. No.)
<i>Current Funding Available</i>							
471	6825	TRAIL: Guadalupe River Trail Reach 6 (Woz Way to Willow Street)	123583	\$1,253,000	\$294,219	V-941	10/18/05 27580
Total Current Funding Available				\$1,253,000			

CEQA

CEQA: Not a project.



KATY ALLEN
Director, Public Works Department



ALBERT BALAGSO
Acting Director, Parks, Recreation
and Neighborhood Services
Department

For questions please contact DAVID SYKES, ASSISTANT DIRECTOR, PUBLIC WORKS DEPARTMENT, at (408) 535-8300.

KJ:bb:an
031006_CH2M HILL Inc. First Amend toMstrAgrmt
Attachment

