



# Memorandum

**TO:** HONORABLE MAYOR  
AND CITY COUNCIL

**FROM:** Katy Allen  
Albert Balagso

**SUBJECT:** COLUMBUS PARK HORSESHOE  
COMPLEX PROJECT

**DATE:** 04-11-07

Approved

Date

4/16/07

**COUNCIL DISTRICT:** 3

## RECOMMENDATION

Report on bids and take appropriate action based on the evaluation of bids for the Columbus Park Horseshoe Complex Project.

## OUTCOME

Approval of this construction contract will allow the construction of the new Columbus Park Horseshoe Complex to proceed with scheduled completion in October 2007. Approval of a five percent contingency will provide funding for any unanticipated work necessary for the completion of the project. Adoption of the resolution will ensure all environmental mitigation and monitoring measures will be carried out.

## BACKGROUND

Columbus Park is located in central San José in the Guadalupe Gardens area. The park is bordered by Taylor Street to the south, Asbury Street to the north, Irene Street to the east and Walnut Street to the west. Spring Street divides the park into an easterly and westerly section. (map attached). The proposed project area is located in the easterly portion of the park at the intersection of Spring Street and Taylor Street in an open area adjacent to an existing softball field and volleyball court.

This project was developed in collaboration with the San José Golden Eagles Horseshoe Club (hereafter, "Club"), a non-profit organization incorporated for the primary objective of coordinating an organized horseshoe-pitching program in the City. In 2000, construction of the Los Lagos Golf Course displaced the Club facilities, and for the past five years, staff has been assisting the Club with identifying a new facility at another location within the City. Several parks were evaluated as potential sites with Columbus Park being selected as the new site for the horseshoe court facility. In September 2006, Council approved an amendment to the Columbus Park Master Plan to incorporate the horseshoe court facility.

City staff and the Club have developed a work plan for implementing and managing the project. The City will construct, operate and maintain the horseshoe court facility. The Club will provide maintenance assistance through the City's Adopt-A-Park Program. The horseshoe complex will be a public facility, which will be open for community use at all times. The Club will make advance reservations to the City for its tournaments and league plays and pay any relevant fees.

The scope of work provides for the installation of 21 tournament-quality horseshoe courts and includes: site clearing and demolition, concrete paving, fencing, decomposed-granite surfacing, electrical, landscape and miscellaneous site furnishings.

### ANALYSIS

A supplemental memorandum will be provided after bids are opened on April 12, 2007.

Council Policy provides for a standard contingency of five percent on public works projects involving the construction of a park. Staff considers the standard contingency appropriate for this project.

### POLICY ALTERNATIVES

Not applicable.

### PUBLIC OUTREACH/INTEREST

- Criteria 1:** Requires Council action on the use of public funds equal to \$1 million or greater.
- Criteria 2:** Adoption of a new or revised policy that may have implications for public health, safety, quality of life, or financial/economic vitality of the City. **(Required: E-mail and Website Posting)**
- Criteria 3:** Consideration of proposed changes to service delivery, programs, staffing that may have impacts to community services and have been identified by staff, Council or a Community group that requires special outreach. **(Required: E-mail, Website Posting, Community Meetings, Notice in appropriate newspapers)**

To solicit contractors this project was listed on the City's Internet Bid Line and advertised in the *San José Post Record*. Bid packages for all Department of Public Works construction projects were provided to various contractor organizations and builder's exchanges. Also, during the master plan update process for Columbus Park, staff initiated a community outreach process that included two general community meetings, in June and July 2006. This process follows the standard community outreach process for capital projects.

This placeholder award memorandum is also posted on the City's website for the May 1, 2007 Council Agenda, and the supplemental memorandum will also be posted online during the week of April 23, 2007.

**COORDINATION**

This proposed project and memorandum have been coordinated with the Departments of Planning, Building and Code Enforcement, Finance, the City Attorney's Office and the City Manager's Budget Office.

**FISCAL/POLICY ALIGNMENT**

This project is consistent with the Council-approved Budget Strategy to continue with capital investments that spur construction spending in our local economy. The proposed operating and maintenance costs of this project have been reviewed and will be approximately \$15,000 annually, beginning in 2007-2008. This funding will be included in the 2007-2008 Operating Budget.

**COST SUMMARY/IMPLICATIONS**

1. COST OF PROJECT:

Consultant	\$46,500
Project Delivery	133,500
Construction (Engineer's Estimate)	375,000
Contingency	18,750
<b>TOTAL PROJECT COSTS</b>	<b>\$573,750</b>
  
2. COST ELEMENTS OF CONSTRUCTION CONTRACT: This information will be included in the supplemental memorandum.
  
3. SOURCE OF FUNDING: 391 – Construction and Conveyance Tax Fund: City-wide Parks Purposes
  
4. OPERATING COSTS: This project is consistent with the Council-approved Budget Strategy Economic Recovery section in that it will spur construction spending in our local economy. The additional annual operations and maintenance costs for this project are estimated to be \$15,000. The additional operations and maintenance funding will be included in the 2007-2008 operating budget process.

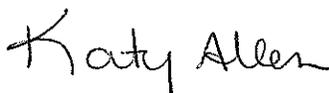
**BUDGET REFERENCE**

Fund Number	Appn. Number	Appn. Name	Total Appn.	Estimated Amt. For Contract	2006-07 Adopted Budget Page	Last Budget Action (Date, Ord. No.)
<b>Remaining Project Costs</b>			\$573,750			
391	5189	Columbus Park Horseshoe Court	\$450,000*	\$375,000	V - 542	

\* Additional funding of \$150,000 is allocated in 2007-2008 for this project. An appropriation action request to shift this funding into the current year will be included as part of the supplemental memorandum.

**CEQA**

CEQA: Exempt, PP05-227.



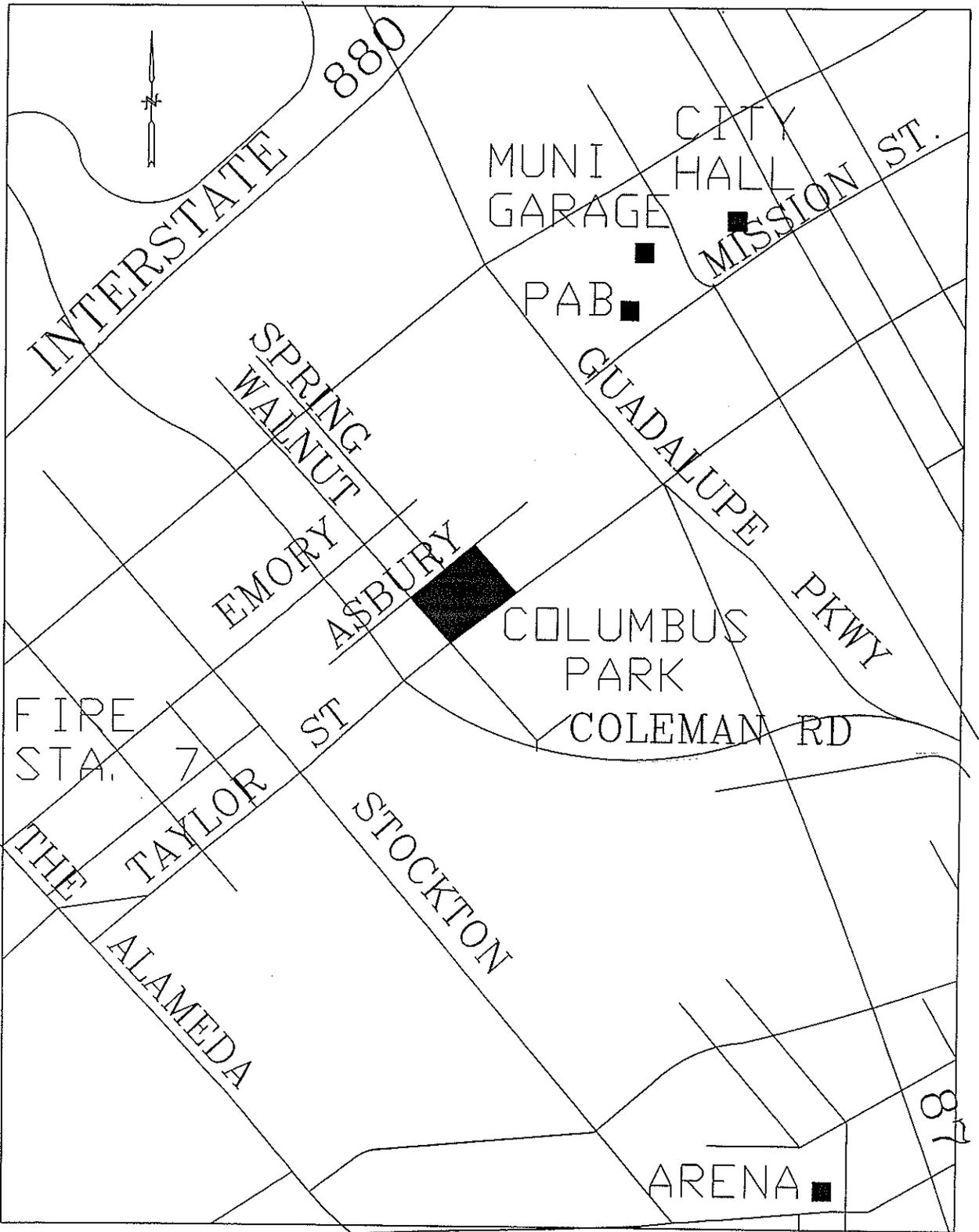
KATY ALLEN  
Director, Public Works Department



ALBERT BALAGSO  
Director, Parks, Recreation and  
Neighborhood Services Department

For questions please contact DAVID SYKES, ASSISTANT DIRECTOR, PUBLIC WORKS DEPARTMENT, 408-535-8300.

Attachment



COLUMBUS PARK  
LOCATION MAP