



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Katy Allen
Sara L. Hensley

SUBJECT: SEE BELOW

DATE: 04-06-05

Approved

Date

4.14.05

Council District: Various

**SUBJECT: MASTER AGREEMENTS WITH CALLANDER ASSOCIATES
LANDSCAPE ARCHITECTURE, INC. AND CH2M HILL, INC. FOR
VARIOUS TRAIL PROJECTS**

RECOMMENDATION

Approval of a:

- A. Master Agreement with Callander Associates Landscape Architecture, Inc. for a variety of planning, development and construction support services for Various Trail Projects from the date of execution through April 30, 2010 in an amount not to exceed \$850,000.
- B. Master Agreement with CH2M HILL, Inc. for a variety of planning, development and construction support services for Various Trail Projects from the date of execution through April 30, 2010 in an amount not to exceed \$850,000.

CEQA: Not a project.

BACKGROUND

In September 2000, Council approved the *Greenprint*, a twenty-year strategic plan for development of parks, trails, community facilities and programs. This document was the result of extensive community outreach and specifically promotes the development of a citywide and regional trail network that:

- Provides access to trails as part of the City's parks and open space development program
- Supports the Countywide Trails Master Plan adopted by Santa Clara County
- Promotes establishing trails in connection with public utility and mass transit right-of-ways and corridors
- Utilizes partnerships with other agencies for sharing responsibilities of development and funding capabilities.

The City currently has approximately 25 miles of trails, or about 25 percent of the anticipated citywide network. Expanding this network to 100 miles is identified as a goal of the Council-approved *Greenprint* and is further supported by Collaborative Action Plan for development and operation of joint trails by the City and the Santa Clara Valley Water District. These master agreements will be utilized to facilitate the planning and development of various trails identified for implementation as part of the *Greenprint*.

In November 2000, City residents voted for Measure P, the Safe Neighborhood Parks and Recreation Bond Measure that identified funds for design and construction of trails throughout the City. The City also secures grant funding from local, state and federal sources for trail projects. The estimated start date of these agreements is April 2005. The agreements expire in April 2010 or once contracted amount is expended.

ANALYSIS

Development of trail projects requires technical expertise. Typically, landscape architectural firms are best suited to be the lead firm for trail projects in the feasibility study or master planning stage while engineering firms are better utilized as the lead firm for the preparation of construction documents and construction assistance.

At this time, there are three funded trail projects that require the services of a technical consulting firm:

- Guadalupe River Trail Reach 6 Project (Woz Way to Willow Street)
- Bay Trail Reach 7A Bridge Project (Across Guadalupe Slough, near Gold Street)
- Penitencia Creek Trail Reach 1 Project (Alum Rock Park to Noble Drive)

Since some of these trail projects are better suited to having a landscape architectural firm as the lead firm and others an engineering firm as the lead firm, staff recommends the approval of master agreements with the following two consultant firms:

- Callander Associates Landscape Architecture, Inc.
- CH2M HILL, Inc.

Callander Associates Landscape Architecture, Inc. is a landscape architectural firm with past trail planning and design expertise in San José. The firm has prepared feasibility studies, master plans, environmental documents and construction documents for trails along Coyote Creek, Guadalupe Creek, and Penitencia Creek. Execution of these projects proved challenging due to grant funding deadlines; however, Callander Associates Landscape Architecture Inc. was successful in completing them on time and on budget.

CH2M HILL, Inc., a Florida engineering corporation with a local office in San José, prepared the flood control improvement plans for the Santa Clara Valley Water District for the Guadalupe

River and interfaced with many of the regulatory agencies. This working knowledge of the waterway is important in developing a trail project. CH2M HILL, Inc. has trail design expertise and experience in the vicinity of San José.

The scope of work under the master agreements include, but is not limited to providing services for project management, feasibility studies, master plans, environmental clearances, coordination with regulatory agencies, facilitation of community outreach efforts, schedules, cost estimates, and design and construction plan documents that may include pedestrian/bicycle bridges, retaining walls, storm drainage, infrastructure/utilities, landscape, mitigation planting, public art support, and bid/award and construction administration support.

Under these master agreements, project consultant services shall be initiated by authorized Service Orders detailing the specific scope of services, schedule, and compensation, along with the appropriate funding source(s) for the project. Consultant services will be tailored to complement City staff expertise in multi-jurisdictional coordination, land surveying, City policy application, public outreach and overall project management to ensure efficient and effective project implementation. This approach will allow the department to maximize the use of in-house resources. Staff will encourage local subconsultant participation as the consultants form project-specific teams.

OUTCOME

Approval of the master agreements with Callander Associates Landscape Architecture Inc. and CH2M HILL, Inc. provides the City with design services for the development of trail projects that will expand the trail network of the City.

PUBLIC OUTREACH

Staff conducted a consultant selection process in Winter 2004 that complied with the City's Qualifications Based Consultant Selection (QBCS) policy presently in effect. Nine Landscape Architectural firms and five Engineering firms were interviewed and subsequently ranked as follows:

Landscape Architectural Firms

1. Callander Associates Landscape Architecture, Inc.
2. Office of Cheryl Barton
3. Royston Hanamoto Alley & Abey
4. Bellinger Foster Steinmetz
5. Harris Design
6. Amphion Environmental, Inc.
7. The Planning Collaborative, Inc.

8. John Northmore Roberts Associates
9. Stevens & Associates

Engineering Firms

1. CH2M HILL, Inc.
2. Nolte
3. HMH
4. Earth Tech
5. AN West, Inc.

In accordance with the QBCS policy, staff successfully negotiated the master agreement terms with the top ranked Landscape Architectural firm, Callander Associates Landscape Architecture, Inc. and with the top ranked Engineering firm, CH2M HILL, Inc. The remaining interviewed consultants have been notified of their rankings and that staff is recommending the approval of these master agreements with Callander Associates Landscape Architecture, Inc. and CH2M HILL, Inc.

COORDINATION

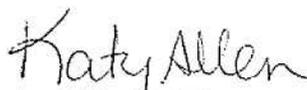
This memo has been coordinated with the City Attorney's Office, the City Manager's Budget Office, and the Department of Planning, Building and Code Enforcement.

COST IMPLICATIONS

No funding is needed to approve these master agreements. Funds have already or will be appropriated as needed for the various trail projects through the Parks and Recreation bond projects fund and the Council Districts Construction and Conveyance Tax Funds.

CEQA

Not a project.



KATY ALLEN
Director, Public Works Department



SARA L. HENSLEY
Director, Parks, Recreation and
Neighborhood Services Department