

April 5, 2004

Honorable Mayor and Members
of the City Council
801 North First Street, Room 600
San Jose, CA 95110

This is a request for City Council approval of my travel calendar through June 30, 2004. The meetings and conferences I am requesting permission to attend are itemized in the attached schedule, which shows the dates and estimated costs for each event.

Respectfully submitted,

Gerald A. Silva
City Auditor

0260I
GS:bh

**OFFICE OF THE CITY AUDITOR
TRAVEL CALENDAR through June 30, 2004
FOR GERALD A. SILVA**

Event and Date	Estimated Cost to City	Continuing Professional Education Hours
<i>15th Biennial Forum of Government Auditors</i> Southeastern Intergovernmental Audit Forum Atlanta, GA May 5-7, 2004		
Registration	\$-0-*	16
Hotel	\$-0-*	
Airfare	\$-0-*	
Meals & Miscellaneous	\$-0-*	
	\$-0-*	
Totals	- 0 -	

* Not at City expense. The City Auditor has agreed to be a guest speaker at this event, so the sponsoring organization will pay for the City Auditor's expenses.