



**Regular Meeting
of the
San José
Public Safety, Finance & Strategic Support Committee
April 17, 2008**

Roll Call: Madison Nguyen, Chair; Pete Constant, Vice-Chair; Forrest Williams, Member; Pierluigi Oliverio, Member; Christine Shippey, Assistant City Manager; Melanie Jimenez, Mayor's Office; Bill Hughes, City Attorney's Office; David Baum, Redevelopment Agency

Staff: Abe Andrade, Redevelopment Agency Assistant Budget Director; Sharon Erickson, City Auditor; Steve Hendrickson, Interim Deputy City Auditor; Ruth Merino, Senior Program Performance Auditor; Chris Constantin, Senior Program Performance Auditor; Scott Johnson, Director of Finance; Randall Murphy, Interim Chief Information Officer; Steve Turner, Deputy Director, Information Technology; Walter Rossman, Chief Purchasing Officer, Finance; Vijay Sammeta, Acting Deputy Director; Jennifer Maguire, Interim Budget Director; Margaret McCahan, Budget Analyst; Assistant Chief Nicolas Thomas, Fire Department; Geoffrey Cady, Fire Department

The meeting was called to order at 1:32 p.m.

1. **Redevelopment Agency Monthly Financial Reports (Redevelopment Agency)**
 - a. **Financial Statements**
 - b. **Capital Cost Report**
 - c. **Cash Flow Projections**

Abe Andrade, Redevelopment Agency Assistant Budget Director, presented the reports.

Upon motion of Vice Chair Constant, seconded by Member Oliverio, the Committee accepted the reports.

2. **Procedures, Protocols and Policies Regarding the County Jail (Councilmember Pierluigi Oliverio)**

Member Oliverio presented the report.

The purpose of this report is to ensure that the San Jose Fire Department, Department of Corrections and the Sheriff's Office are adhering to the current policies, protocols and procedures regarding emergency calls to the Santa Clara County Jail (SCCJ), and to determine if new protocols, policies and procedures need to be created and implemented regarding service calls to the Santa Clara County Jail for all agencies to follow.

Member Oliverio amended the report recommendation for staff to return to the Public Safety, Finance and Strategic Support (PSFSS) Committee June 19 with findings to questions raised in the report and for further discussion.

Member Oliverio requested the PSFSS Committee support his suggestions to allow firefighters access to a SCCJ sally port secured area when called to service an inmate; levy fees; and, support risk management, managing risk through training to include medical, fire, and civil as well as SCCJ Department of Corrections (DOC) staff.

Vice Chair Constant asked staff to respond to the number of Unusual Occurrence Reports (UR) filed within the last couple years and the findings of those reports.

Member Oliverio amended the report adding, that as research progresses, the three Battalion Chiefs that oversee the three areas, Kevin Conant, James Stunkel, and Gary Galasso, be included in the discussions.

Jeffrey Welsh, President, San Jose Firefighters, spoke supporting Member Oliverio's request and raising the importance of safety considerations for all firefighters as well as ambulance personnel.

Debra Arrant, resident in Engine 7 jurisdiction, spoke regarding concerns she has that jail responses diminish fire resources available to the community.

Member Oliverio clarified the full amendment to the report's recommendation. The San Jose Fire Department will include all three Battalion Chiefs (Stunkel, Galasso, Conant) who directly oversee Fire Houses 1 and 7 in all meetings with other agencies, involve and include the Battalion Chiefs in the gathering of information regarding this issue, and that they attend and participate in the Public Safety, Finance and Strategic Support Committee meeting in June.

Member Oliverio's recommendation as written in the PSFSS Committee report prior to the amendment reads - I recommend that the Public Safety, Finance and Strategic Support Committee (PSFSSC) direct the Administration to bring back the information from my questions below to the PSFSSC in May 2008 for further discussion.

Upon motion of Vice Chair Constant, seconded by Member Oliverio, the Committee accepted the report to include amendments as discussed in this Committee meeting.

3. Review of Plans for Heart Safe City Classification (Fire)

Request deferral to May 15 Committee meeting approved.

4. Bi-Monthly Financial Report for January/February (Budget)

Jennifer Maguire, Interim Budget Director, and Margaret McCahan, Budget Analyst, presented the report.

Through February 2008, the City's finances remain in sound condition, with revenues and expenditures generally tracking within estimated levels. Under the current economic environment, it is anticipated that this region, along with the State and the U.S. as a whole, will continue to face challenges this fiscal year that will continue into 2008-2009.

Upon motion of Vice Chair Constant, seconded by Member Oliverio, the Committee accepted the report.

5. **Review of the 101 San Fernando Disposition and Development Agreement (City Auditor)**
Deferred from February 21

Sharon Erickson, City Auditor, and Steve Hendrickson, Interim Deputy City Auditor, presented the report.

This report summarizes the audit work completed in 2007. The audit found that the developer, Forest City Development, owed the City's Redevelopment Agency additional monies for ground rent, relocation assistance and audit costs. Based on the findings, the developer agreed to make additional payments to the Redevelopment Agency.

Upon motion of Vice Chair Constant, seconded by Member Oliverio, the Committee accepted the report.

6. **An Audit of the Management of the City's Tax-Exempt Bond Program and Use of Interfund Loans to Provide Financing for Capital Bond Projects (City Auditor)**

Sharon Erickson, City Auditor, Steve Hendrickson, Interim Deputy City Auditor, and Scott Johnson, Director of Finance, presented the report.

The Auditor's Office has worked closely with the Finance Department and City Attorney's Office. It is recommended that this Committee adopt Recommendations #1, 2, 3, and 7 with the modified language.

Upon motion of Vice Chair Constant seconded by Member Oliverio, the Committee accepted the report to include adoption of Recommendations #1, 2, 3, and 7 with modified language.

7. **An Audit of the Emergency Communication System Support Fee (City Auditor)**

Steve Hendrickson, Interim Deputy City Auditor, Ruth Merino, Senior Program Performance Auditor, and Chris Constantin, Senior Program Performance Auditor, presented the report.

Vice Chair Constant objects to charging the residents of San Jose a tax to call 911 when in need of basic health and safety public service.

Upon motion of Member Oliverio, seconded by Vice Chair Constant, the Committee accepted the report.

8. **Audit of the Bridge Replacement - Phase II (City Auditor) Deferred from February 21**

Deferral request to May 15 approved.

9. **Report on Enterprise Applications Executive Overview Priority Projects (Information Technology)**

Randy Murphy, Interim Chief Information Officer, and Steve Turner, Deputy Director, Information Technology presented the report.

This report provides a status update of the Enterprise Content Management (ECM) and Geographical Information Systems (GIS) projects identified in the Citywide Business Technology Update presented at the November 15, 2007 Public Safety, Finance and Strategic Support Committee meeting.

Upon motion of Member Oliverio, seconded by Vice Chair Constant, the Committee accepted the report.

10. **Report on Information Technology Open Purchase Order Process (Information Technology/Finance)**

Randy Murphy, Interim Chief Information Officer, and Walter Rossman, Chief Purchasing Officer, Finance, presented the report.

This report outlines the purchasing processes for Information Technology including PCs, monitors, peripheral computer equipment, and shrink-wrap software, except for Microsoft Software, as well as outlines the Information Technology Strategy for such products and the internal approval process.

Upon motion of Vice Chair Constant, seconded by Member Oliverio, the Committee accepted the report.

11. **Report on the Status of Information Technology Reserve Funds and Future Needs (Information Technology)**

Randy Murphy, Interim Chief Information Officer, presented the report.

Vice Chair Constant and Member Oliverio support technology resource needs.

Upon motion of Vice Chair Constant, seconded by Member Oliverio, the Committee accepted the report.

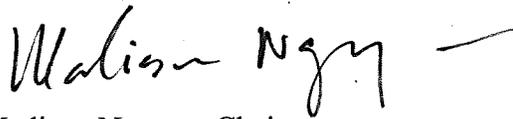
12. Oral Petitions

No oral petitions

13. Adjournment

Meeting adjourned at 2:50 p.m.

By:

A handwritten signature in black ink that reads "Madison Nguyen" followed by a horizontal line.

Madison Nguyen, Chair
Public Safety, Finance and Strategic Support Committee

Please note that this meeting can be viewed in its entirety on the City's website, www.sanjoseca.gov and click on the link to view meeting broadcast, you can find all Committee meetings as well as City Council meetings.