

SUPPLEMENTAL

COUNCIL AGENDA: 4-24-07

ITEM: 2.10



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: William F. Sherry

SUBJECT: SEE BELOW

DATE: April 19, 2007

Approved

Date

4/20/07

COUNCIL DISTRICT: City-wide

SUBJECT: APPROVE THE FIRST AMENDMENT TO THE AGREEMENT FOR AIRPORT CUSTODIAL SERVICES BETWEEN THE CITY OF SAN JOSE AND ACME BUILDING MAINTENANCE

REASON FOR SUPPLEMENTAL

To clarify and replace information provided in the first two paragraphs of the memorandum.

ANALYSIS

Since award of this agreement the Airport Facilities Division has experienced numerous vacancies of permanent staff as well as multiple employees on work related disabilities. For example, in the current fiscal year the Facilities Division has on record approximately twenty-four employees with disabilities or injuries. Of these twenty-four positions, approximately fourteen of them are in the custodial field, which required replacement personnel. To alleviate this shortage in staffing and to continue the high level of custodial services, Airport management consumed a much higher number of Contractor labor hours than originally estimated.

Due to the vacancies and disabilities during the first six months of this agreement, the allocated dollars for the Acme contract for custodial services were expended sooner than expected. This usage has consumed the originally allocated \$216,000 requiring the Airport to request an additional amount of \$180,000 for continued use of contract custodians through the term of the first year of the agreement. During the ensuing months the Airport Facilities Division will be filling some of the current vacancies and is actively working with Human Resources to accomplish this goal.

for WILLIAM F. SHERRY, A.A.E.
Director of Aviation, Airport