



**Regular Meeting  
of the  
San José  
Public Safety, Finance & Strategic Support Committee  
March 20, 2008 at 1:30 P.M**

**Roll Call:** Madison Nguyen, Chair; Pete Constant, Vice-Chair; Forrest Williams, Member; Pierluigi Oliverio, Member; Christine Shippey, Assistant City Manager; Melanie Jimenez, Mayor's Office; Danielle Kenealey, City Attorney's Office; David Baum, Redevelopment Agency

**Staff:** Betsy Shotwell, Director, Intergovernmental Relations; Abe Andrade, Assistant Budget Director, Redevelopment Agency; Scott Johnson, Director of Finance; David McPherson, Deputy Director, Finance; Mark Brogan, Financial Analyst, Finance; Randall Murphy, Interim Chief Information Officer; Vijay Sammeta, Acting Deputy Director, Information Technology; Deputy Chief Dave Cavallaro, Deputy Chief Chris Moore, and Captain Gary Kirby, Police Department; Darryl VonRaesfeld, Fire Chief; Geoffrey Cady, Administrative Officer, Fire Department; David Sykes, Assistant Director of Public Works; Tom Bohn, Deputy Director, Fire Department

The meeting was called to order at 1:35 p.m.

Items were heard in the order shown below.

**9. Report on Key Legislative Items (Intergovernmental Relations)**

Betsy Shotwell, Director of Intergovernmental Relations, presented the report.

Upon motion of Member Williams, seconded by Member Oliverio, the Committee accepted the report.

**1. Redevelopment Agency Monthly Financial Reports (Redevelopment Agency)**

- a. Financial Statements**
- b. Capital Cost Report**
- c. Cash Flow Projections**

Abe Andrade, Assistant Budget Director, Redevelopment Agency, presented the reports.

Upon motion of Member Williams, seconded by Member Oliverio, the Committee accepted the reports.

**2. Annual Procurement Report and Proposed Amendments to Sections 4.12 and 4.16 of the Municipal Code (Finance) Request Deferral to May**

Deferral approved.

**3. Second Quarter Revenue Collection Strategic Plan Report (Finance)**

Scott Johnson, Director of Finance, David McPherson, Deputy Director, Finance, and Mark Brogan, Financial Analyst, Finance, presented the report.

The Finance Department began the Revenue Collection Strategic Plan (RCSP) in January 2007 with the restructure of operations to maximize effectiveness of the Investigators/Collectors time spent on collections. The first quarter July 2, 2007-September 30, 2007, generated \$3,464,744. The second quarter results produced an additional \$3,559,635, representing \$11.01 return on investment (ROI) for each dollar the City paid in costs to this program. The total for both quarters combined is \$7,024,379. This represents 265% of the budgeted target revenue for FY 2007-2008.

Upon motion of Vice-Chair Constant, seconded by Member Oliverio, the Committee accepted the report.

**4. Review of the Mayor's Gang Prevention Task Force Strategic Workplan 2008-2010 (Police/Parks, Recreation and Neighborhood Services) Request Deferral**

Deferral approved.

**5. Report on Renaming the Police Communications Building (PAC) (Police)**

Deputy Chief Dave Cavallaro presented the report.

Renaming the Police and Communications (PAC) Building to the "Bobby Burroughs Police and Communications Center" will formally acknowledge and honor Sgt. Bobby Burroughs, whose personal dedication and efforts resulted in the planning, building, and creation of the existing PAC.

Upon motion of Vice-Chair Constant, seconded by Member Oliverio, the Committee accepted the report and recommendation to rename the PAC Building to "Bobby Burroughs Police and Communications Center."

**6. Public Safety Quarterly Reports (Police/Fire) Deferred from February 21.**

**a. Police**

Deputy Chief Dave Cavallaro presented the report along with Deputy Chief Chris Moore and Captain Gary Kirby.

The January 2008 Police Academy received approximately 1,565 applications with 201 applicants passing all phases of testing, proceeding to the background phase. During this process, 164 applicants were eliminated, resulting in 73 acceptable applicants. Of the 53

positions approved by the Budget Office, 45 acceptable candidates began the January 2008 Academy, leaving eight positions unfilled.

The Police Substation project broke ground on February 22, 2008 and the project's completion date has been moved to fall of 2009 due to unanticipated delays.

The Five-Year Staffing Plan identified the need for additional 597.5 personnel within the next five years, both sworn and non-sworn. For FY 08-09, the Public Safety CSA was issued an initial budget reduction target of 1.5% for potential budget balancing options. The Department will continue to attempt to address staffing shortages by adjusting its workload strategies in an effort to meet existing service demands.

County pocket annexation of county islands will provide a number of benefits to both the city and the county residents and property owners within the islands. Costs for services should be offset with fees, charges and taxes after annexation.

Upon motion of Member Williams, seconded by Vice-Chair Constant, the Committee accepted the report.

**b. Fire**

Darryl VonRaesfeld, Fire Chief, and Geoffrey Cady, Fire Administrative Officer, presented the report.

Following the Mayor's March 2005 Budget Message, the Fire Department was directed to develop a Fire Prevention Business Plan. The Fire Prevention Business Plan will be ready for Council approval by the end of this calendar year.

The Fire Department will be accepting employment applications for Firefighter EMT and Firefighter Paramedic March 10 through March 12. Success completion of the testing process will fill Academies in 2009 and possibly 2010. Member Oliverio suggested that recruits be required to live within a specified distance from the City to enable response during a major emergency.

The Fire Department's mobile repeater systems will be installed in all trucks and USAR's within the next month enhancing radio communications in large structures and high-rise buildings.

Mobile Data Computers (MDC) have been installed on front-line apparatus with the exception of satellite units (e.g., Light Units, Brush Patrols, tec.) In-service training on the MDC was completed in October 2007 with mandatory use of the MDCs by all line personnel beginning November 1, 2007.

The Mayor's March 2007 Budget Message directed the City Manager to "develop a plan to meet the criteria for San José to become a Heart Safe City and present it to the Public Safety, Finance and Strategic Support Committee." The plan will be presented to the Committee April 17, 2008.

Upon motion of Vice-Chair Constant, seconded by Member Oliverio, the Committee accepted the report.

**7. Review of Fire Department 2000 Strategic Plan and Update (Fire)**

As directed by the Mayor's March 2007 budget message, the Fire Department will identify deployment models and staffing needs for future planning efforts. Staff is in the process of completing a review of the City's community risk profile, which details obtaining a building inventory and occupancy use information from City and outside sources, to identify changes (e.g., residential intensification, use compatibility, wild land interface development, etc.) that may require adjustments in resource concentrations. Additional analysis is being conducted on fire ground operations (e.g., critical task analysis) to compare past practices with current requirements. Due to additional project requirements, the Department anticipates completing the update in Fall of 2008.

Upon motion of Vice-Chair Constant, seconded by Member Oliverio, the Committee accepted the report.

**8. Report on Public Safety Bond Capital Improvement Program (Public Works)**

Dave Sykes, Assistant Director of Public Works, presented the report.

The Public Safety Bond Program has delivered a number of projects in its initial years of implementation by constructing relatively smaller scale projects and remodels of existing facilities. Through the end of FY 2006-07, 15 fire station remodels, two of four neighborhood community policing centers, two of four new fire stations, and one of five relocated fire stations have been completed. Approximately \$0.52 Million remains in the Public Safety Bond contingency reserve for the remaining projects to be awarded.

Upon motion of Vice-Chair Constant, seconded by Member Oliverio, the Committee accepted the report.

**10. Report on Infrastructure Executive Overview-Priority Projects (Information Technology)**

Randy Murphy, Chief Information Office, and Vijay Sammeta, Interim Deputy Director, Information Technology, presented the report.

Information Technology (IT) is currently focusing on three key areas of improvement for the City's technical infrastructure:

- Voice and Data Consistency
- Green IT Operations
- Information Security

The three major initiatives will provide the greatest impact on City operations from a data and voice infrastructure perspective.

Upon motion of Vice-Chair Constant, seconded by Member Oliverio, the Committee accepted the report.

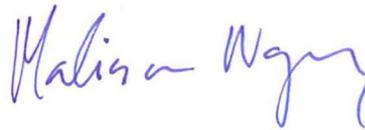
**11. Oral Petitions**

No oral petitions.

**12. Adjournment**

Meeting adjourned at 3:04 p.m.

By:



Madison Nguyen, Chair  
Public Safety, Finance and Strategic Support Committee

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