



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Jose Obregon

**SUBJECT: DONATION OF SURPLUS
SUBURBAN UTILITY VEHICLE**

DATE: February 18, 2004

Approved

Date

RECOMMENDATION

Adoption of a resolution authorizing the Director of General Services to execute all documents necessary for the donation of one (1) Chevrolet Suburban Utility Vehicle with a total estimated value of \$5,100 to the Santa Clara County Black Fire Fighters Association.

BACKGROUND

The San Jose Municipal Code, Section 4.16 governs the donation of surplus property. On June 19, 2001, the City Council approved a Donation Policy for surplus personal property to be followed in conjunction with this Code section. That policy provides that when the Director of General Services determines that surplus property is eligible for donation or sale, the Director will submit a list of eligible equipment to the Rules Committee to receive recommendations for possible donation or sale. The policy further states that all surplus property valued at more than \$10,000 should generally be sold at auction. The suburban utility vehicle that has become surplus has an expected resale value of approximately \$5,100.

This item was reported to the Rules Committee on February 18, 2004. The Santa Clara Valley Black Fire Fighters Association has requested that the City donate the Chevrolet Suburban utility vehicle to their non-profit organization.

ANALYSIS

The Santa Clara County Black Fire Fighters Association is a non-profit association. This organization is well known of its accomplishments in public outreach to the residents in San Jose including participation in events supporting the Santa Clara County Burn Foundation and the Police Athletic League.

The following unit has been selected for donation if City Council approves the recommendation.

1994 Chevrolet Suburban Utility Vehicle 100,026 miles Estimated value \$5,100

Approval of this donation to the Santa Clara County Black Fire Fighters Association, which has a long-standing relationship with the City for the benefit of youth and resident outreach fund-raising events, is consistent with the Donation Policy.

Under the existing guidelines, all donations are subject to the following conditions:

- a. condition of property shall be designated "as is"
- b. no delivery shall be provided
- c. the transferee must assume all liabilities in writing
- d. property must be used for the sole use of the agency and not transferred or returned

PUBLIC OUTREACH

Public outreach is not applicable to the proposed Council action.

COORDINATION

This memorandum has been coordinated with the City Attorney's Office and the Manager's Budget Office.

COST IMPLICATIONS

The donation of this vehicle will make valuable use of vehicle that has been replaced in the City fleet.

The Department of General Services estimates the current value of this vehicle at \$5,100. A donation will mean the loss of that potential revenue.

CEQA

Not a project.

JOSE OBREGON
Director of General Services