

RULES/AGENCY RULES COMMITTEE

Meeting Report
February 11, 2004

PRESENT: Chair Pro Tempore Cortese; Members Williams and Yeager
Council Member Campos attended the meeting as an alternate member.

ABSENT: Chair Dando and Member Chavez (both excused)

STAFF: City Attorney Rick Doyle, Assistant City Manager Mark Linder, Council Agenda Manager for the Mayor's Office Jennifer Carlino, Assistant to the City Manager/Acting City Clerk Deanna Santana, Senior Executive Analyst Nadine Nader, and Redevelopment Agency Liaison Gary Miskimon

Chair Pro Tempore Cortese called the meeting to order at 2:00 p.m.

A. Redevelopment Agency

1. Review February 24, 2004 Draft Agenda

The Committee recommended approval of the February 24, 2004 Redevelopment Agency agenda.

2. Add New Items to February 17, 2004 Agenda

There is no Redevelopment Agency meeting scheduled for February 17, 2004

- **Redevelopment Board Requests**
- **Executive Director Requests**
- **RDA Counsel Requests**

3. Staff Reports Outstanding

No report.

B. City Council

1. Review February 24, 2004 Draft Agenda

The Committee recommended approval of the February 24, 2004 City Council agenda.

a. Additions/Changes

1. Present a commendation to the Crosscultural Community Services Center (Campos)
2. Present a commendation to Michele Young, Environmental Services Department, City of San Jose, for being the recipient

of the prestigious H. Clark Gregory Award for Outstanding Grassroots Efforts Promoting Composting at the recent United States Composting Council (LeZotte)

3. Approve Council Member Forrest Williams' travel to Washington, D.C., March 6-10, 2004, to attend the American Public Transportation Agency Conference, funded by the Santa Clara Valley Transportation Agency (Williams)

2. **Add New Items to February 17, 2004 Agenda**

The Committee recommended the following additions to the February 17, 2004 City Council agenda:

- **Mayor and Councilmember Requests**

- a. Approve travel by Vice Mayor Pat Dando and Council Member Cindy Chavez to Washington, D.C., February 10-12, 2004, to attend meetings relative to BART, funded by the Mayor's Office (Mayor)
- b. Approve two appointments to the Early Care and Education Commission (Mayor)

- **City Manager Requests**

None.

- **City Attorney Requests**

None.

- **City Clerk Requests**

- a. Approval of City Council Minutes
- b. Report of Study Sessions

3. **Staff Reports Outstanding**

Documents Filed: Report from the City Manager's Office dated February 10, 2004 listing three staff reports outstanding for the February 17, 2004 Council agenda.

Discussion/Action: The Committee noted and filed the City Manager's report.

C. **Legislative Update**

1. **State**

There was no report.

2. **Federal**

There was no report.

D. Meeting Schedules

There were none.

E. The Public Record

There was no Public Record filed.

F. Appointments to Boards, Commissions and Committees

1. Recommend one Council Member appointment to Project Diversity Screening Committee

(Continued from 2/4/04)

This item was reported at the February 17, 2004 City Council meeting.

G. Rules Committee Reviews, Recommendations and Approvals

1. Add Review of the Fire Department's Hazardous Incident Team to the City Auditor's 2003-04 Audit Workplan

Documents Filed: Memorandum from City Auditor Gerald A. Silva dated February 2, 2004 requesting an addition to the City Auditor's workplan.

Discussion/Action: The Committee recommended adding an item entitled, "*Review of the Fire Department's Hazardous Incident Team*", to the City Auditor's 2003-04 Audit Workplan.

H. Oral Communications

None were presented.

I. Adjournment

The meeting adjourned at 2:10 P.M.

Dave Cortese, Chair Pro Tempore
Rules/Agency Rules Committee