



SUPPLEMENTAL

COUNCIL AGENDA: 02-12-08
ITEM: 2.11

Memorandum

TO: HONORABLE MAYOR
AND CITY COUNCIL

FROM: Katy Allen

SUBJECT: SEE BELOW

DATE: 02-08-08

Approved

Christine J. Shipley

Date

2-8-08

COUNCIL DISTRICT: Various

SUBJECT: SUPPLEMENTAL MEMO FOR MASTER AGREEMENTS WITH CONSOLIDATED ENGINEERING LABORATORIES, KLEINFELDER WEST, INC. AND KRAZAN & ASSOCIATES, INC. FOR SPECIAL INSPECTIONS AND MATERIAL TESTING SERVICES FOR VARIOUS CITY PROJECTS

REASON FOR SUPPLEMENTAL

This supplemental memorandum provides an additional necessary action (see item c under Recommendation) for approval of contract language for Consolidated Engineering Laboratories, Kleinfelder West, Inc. and Krazan & Associates, Inc. that was finalized after the council memo was agendized.

RECOMMENDATION

- c. Adoption of a resolution authorizing the Director of Public Works to negotiate and amend the Schedule of Charges on an annual basis upon the request of the consultant for all of the above master agreements.

BACKGROUND

A memo dated January 22, 2008 was forwarded to City Council for the February 12, 2008 Council meeting.

ANALYSIS

Staff is requesting the City Council to adopt a resolution authorizing the Director of Public Works to negotiate and amend the Schedule of Charges annually of each of the three master agreements to align with the Consumer Price Index for Urban Wage Earners and Clerical Workers for San Francisco-Oakland-San José (CPI) if required to address individual project's needs.

PUBLIC OUTREACH/INTEREST

- Criterion 1:** Requires Council action on the use of public funds equal to \$1 million or greater. **(Required: Website Posting)**

- Criterion 2:** Adoption of a new or revised policy that may have implications for public health, safety, quality of life, or financial/economic vitality of the City. **(Required: E-mail and Website Posting)**

- Criterion 3:** Consideration of proposed changes to service delivery, programs, staffing that may have impacts to community services and have been identified by staff, Council or a Community group that requires special outreach. **(Required: E-mail, Website Posting, Community Meetings, Notice in appropriate newspapers)**

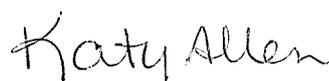
This action does not meet any of the above listed criteria; however this memorandum will be posted on the City's website for the February 12, 2008 Council agenda. Also, a Request for Qualifications was advertised in the *San José Post Record* and on the City's Internet Bid Line.

COST SUMMARY/IMPLICATIONS

No funding is needed to approve these master agreements. Funds will be appropriated as needed for the various City projects.

CEQA

CEQA: Not a project.


KATY ALLEN

Director, Public Works Department

For questions please contact DAVID SYKES, ASSISTANT DIRECTOR, at (408) 535-8300.