



# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Robert L. Davis  
Larry Lisenbee

**SUBJECT:** SEE BELOW

**DATE:** January 7, 2008

Approved

Date

1/10/08

**COUNCIL DISTRICT:** City-Wide

**SUBJECT: APPROVAL OF THE 2007-09 SPENDING PLAN FOR THE SUPPLEMENTAL LAW ENFORCEMENT SERVICES (SLES) FUND GRANT, APPROVAL OF THE REVISED 2006-08 SPENDING PLAN FOR THE SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND GRANT, AND ADOPTION OF RELATED APPROPRIATION AND FUNDING SOURCES RESOLUTION AMENDMENTS IN THE SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND**

## RECOMMENDATION

It is recommended the City Council approve the following actions:

1. Approve the 2007-09 Spending Plan for the Supplemental Law Enforcement Services (SLES) Fund for \$1,872,281.
2. Approve the revised 2006-08 Spending Plan for the SLES Grant, reallocating funding from the previously established project #1, Furniture, Fixtures, and Equipment; and project #11, Freezer for Biological Evidence Storage, and allocate \$50,000 interest earned into the established projects within the same grant.
3. Adopt the following 2007-2009 Appropriation Ordinance and Funding Sources Resolution amendments in the Supplemental Law Enforcement Services Fund (Fund 414):
  - a) Establish a SLES Grant 2007-09 appropriation for the Police Department in the amount of \$1,872,281; and
  - b) Increase the Earned Revenue by \$1,872,281.

## **OUTCOME**

The 2007-09 SLES amount allocated to San Jose is \$ 1,872,281. This allocation is the City of San Jose's share of funds awarded to the County of Santa Clara for front-line law enforcement activities. Approval of the 2007-09 SLES Spending Plan will provide additional resources to the City for front-line law enforcement activity. In addition, re-designating funds within the 2006-08 SLES Spending Plan will allow the City to utilize the balance of the funding for existing projects currently under-funded in the spending plan.

## **EXECUTIVE SUMMARY**

The Supplemental Law Enforcement Services (SLES) Grant funding is received from the State of California's Citizen's Option for Public Safety (COPS) Program via the County of Santa Clara. The use of the SLES funds is only for front-line municipal police services and should supplement, not supplant, current front-line law enforcement services. Funds must be encumbered or spent within the two-year grant cycle.

The 2007-09 Spending Plan includes several projects for the Police Department, including funding for officer safety equipment / investigative enhancements, Mobile ID (infield fingerprint identification), computer hardware and software upgrades, Department-wide training, furniture and fixtures, police officer recruiting (advertising and equipment), and community policing / outreach technology. In addition, re-designating funds within the 2006-08 SLES Spending Plan will allow the City to utilize the balance of the funding for existing projects currently under-funded in the spending plan.

## **BACKGROUND**

Supplemental Law Enforcement Services Grant funding is received from the State of California's Citizen's Option for Public Safety (COPS) Program via the County of Santa Clara. The program began in fiscal year 1996-97 and continues to be funded. The use of the SLES funds is only for front-line municipal police services and should supplement, not supplant, current front-line law enforcement services. Funds must be encumbered or spent within the two-year grant cycle. The spending plan for these funds is approved by a separate five-member Supplemental Law Enforcement Oversight Committee (SLEOC) chaired by the Santa Clara County District Attorney's Office. Approval by SLEOC will occur once City Council has approved the proposed Plan.

The 2007-09 SLES City of San Jose allocated amount is \$1,872,281. This allocation is the City's share of funds awarded to the County of Santa Clara for front-line law enforcement activities. The 2007-09 SLES funds have already been received and deposited to Fund 414. The sunset date for expending or encumbering the 2007-09 allocation of SLES funds is June 30, 2009. In order for the Police Department to utilize these funds, approval of the spending plan and a related appropriation of funds are required. The 2007-09 Spending Plan includes several

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projects for the Police Department, including funding for officer safety equipment / investigative enhancements, Mobile ID (infield fingerprint identification), computer hardware and software upgrades, Department-wide training, furniture and fixtures, police officer recruiting (advertising and equipment), and community policing / outreach technology.

The 2006-08 SLES Spending Plan was approved by City Council on February 27, 2007. Funding allocated in the 2006-08 Spending Plan includes funding for furniture, fixtures and equipment for the Substation and Police Communications remodel and the biological freezer project. Both projects will be completed in FY2008-09. The recommendation includes reallocating funding in the 06-08 spending plan and funding these projects in the 2007-09 SLES spending plan. This will allow additional time to complete both projects and allow the City to utilize the balance of the funding in the 06-08 grant for existing projects currently under-funded in the spending plan.

**ANALYSIS**

The Police Department proposes the following 2007-09 SLES Spending Plan:

Project #	Item	Amount
1	<b>Furniture, Fixtures and Equipment</b>	\$761,000
2	<b>Officer Safety Equipment and Enhancements in Investigative Abilities</b>	\$413,181
3	<b>Police Officer Recruiting, Advertising and Equipment</b>	\$100,000
4	<b>Department Hardware and Software Upgrades</b>	\$188,100
5	<b>Mobile ID</b>	\$197,000
6	<b>Department-wide training</b>	\$100,000
7	<b>Community Policing/Outreach Technology</b>	\$113,000
	<b>Total</b>	<b>\$1,872,281</b>

**Furniture, Fixtures and Equipment:** The department is proposing funding for furniture, fixtures, and equipment for the new Police Substation and Police Communications remodel. In addition, the Police Department is in need of replacing old, broken and unusable furniture at several locations throughout the police department. In many cases furniture is so dilapidated officers have borrowed desks, chairs and tables from other city departments. This type of layout does not contribute to a productive work environment and detracts from the officers' primary responsibility. Furniture in the Robbery Unit, Patrol Sergeants Office and the Police Academy are in need of upgrading. This will provide a safer and more productive environment for officers assigned to those units.

**Officer Safety Equipment and Enhancements in Investigative Abilities:** The items in this category will directly enhance the investigative ability of the officer in the field and in the detective bureau. The Department is currently in need of purchasing an additional freezer for

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greater storage capacity for preserving DNA evidence. The Department also seeks to expand the investigative abilities of the Burglary/Fraud Detail. The Department intends on purchasing additional GPS tracking equipment, raid jackets and investigative equipment that will allow detectives to take a more proactive approach in pursuing criminals.

The Narcotics and Covert Investigations (NCI) Unit will also be receiving funding for training and equipment. NCI personnel will attend the California Narcotic Officer Training (CNOA). The CNOA training comes from the experiences of officers nationwide and has proven to be a valuable tool in expanding the skills and knowledge of NCI personnel. NCI will also be purchasing equipment to enhance undercover work and maintain officer safety. The equipment for undercover operations is constantly changing to keep up with modern technology. As criminals discover technology to detect law enforcement, law enforcement must constantly develop new ways to keep ahead of the criminals.

The Assaults Unit intends to purchase a new filing system. This will be an investigative aide to the detectives who routinely seek investigative files. The Bomb Squad of the MERGE Unit utilizes a robot during searches for explosive devices and rendering devices safe. The robot can also be utilized in searching for victims under unsafe circumstances. The robot is controlled through fiber optic cable, which can break or be damaged during operations. Fiber optic repair training will be provided to members of the bomb squad. Once the training has been completed, the fiber optic cable can be repaired on-site within minutes and the mission can be continued.

The Bomb Squad performs x-ray procedures using an X-ray source and Polaroid 803 or TPX x-ray film. Newer technology is available that will enhance abilities of the Bomb Squad to perform quality x-ray operations on suspected devices. The Spending Plan includes a new X-Ray device for each Bomb Squad rig.

The Auto Theft Unit will be purchasing MDT computers for undercover vehicles to expand their investigative capabilities. Presently the Auto Theft Unit has no means of running suspected stolen license plates in the field. By placing MDTs in the undercover vehicle, detectives will have a powerful tool in searching for stolen vehicles.

**Police Officer Recruiting, Advertising and Equipment:** Recruiting qualified officers has become very competitive in today's market. The City of San Jose is competing directly with other city, county, state, and federal agencies for qualified applicants. In an effort to expand the recruiting program, the Department has set aside funds in the Spending Plan to purchase alternative advertising and recruiting materials. This expanded effort will include allow the Department to visit tradeshows, conferences and job fairs where the best pool of police applicants can be found. In addition, new hiring has been approved in order to keep pace with present demands for service.

**Department Hardware and Software Upgrades:** In prior years, the Police Department has utilized grant funds to provide upgrades to the network of desktop and laptop computers. As these items become outdated, dysfunctional, or obsolete, replacements are needed in order to

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provide department members with the ability to complete vital tasks. Funds are set aside in the Spending Plan to continue to replace and upgrade technology throughout the Department.

**Mobile ID:** Mobile identification provides field personnel with the ability to identify persons contacted on the street in real time, utilizing a digital thumb print and many of the technologies already in place at SJPD. Mobile ID software, interfaces, and network engineering will allow the device to work in conjunction with the Mobile Data Computer (MDC) and the broadband network to send the print to SJPD to be checked against the local Automated Fingerprint Identification System (AFIS). The local AFIS contains over one million fingerprint records from bookings throughout Santa Clara County.

**Department-wide training:** Funding is allocated for Department members to attend specialized police training, which is beyond the basic annual training. This funding will be shared throughout the Department and be used as training needs are identified.

**Community Policing/Outreach Technology:** The Police Department is planning to expand the use of technology throughout the department to reach out to the community. In June 2007, the Department hired a full-time Webmaster. The Webmaster will be reconstructing the Department's current webpage and improving the way the Department provides information to the community via the Department website. Funding will provide new hardware and software for this purpose.

### **RE-ALLOCATION OF SLES 2006-08 FUNDS**

Two projects originally planned to be partially funded from the SLES 2006-08 grant will be moved from the SLES 2006-08 to the SLES 2007-09 spending plan. These two projects are the furniture, fixtures, and equipment for the substation and the freezer for DNA evidence. Funding for both projects is included in the proposed 2007-09 Spending Plan. .

The following table outlines the proposed changes to the SLES 2006-08 spending plan:

**SLES 2006-2008 Spending Plan & Proposed Changes**

<b>Project #</b>	<b>Item</b>	<b>Original Amount</b>	<b>Proposed Changes</b>	<b>Revised Amount</b>
1	Furniture, Fixtures, and Equipment	\$381,800	(\$248,000)	\$133,800
2	Broadband	\$275,000		\$275,000
3	Digital Evidence	\$209,100		\$209,100
4	Desktop, laptop, computer and printer upgrades	31,700	\$20,700	\$52,400
5	Extended TASER warranties	\$178,000		\$178,000
6	Department-wide training	\$100,000	\$10,000	\$110,000
7	Interview/Interrogation room recording upgrades	\$134,000*	\$68,668	\$202,668
8	Department software license upgrades and program support	\$122,000	\$35,000	\$157,000

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9	Officer safety equipment and enhancements in investigative abilities	\$69,211	\$58,000	\$127,211
10	Police officer recruiting equipment, displays, advertising, and testing equipment	\$64,000		\$64,000
11	Freezer for biological evidence storage	\$63,700	(\$63,700)	\$0
12	Electronic Citation Devices (25 additional devices)	\$45,000	\$188,000	\$233,000
13	Long Range Acoustic Device (LRAD)	\$27,300		\$27,300
14	Covert hand-pack radios and battery chargers	\$23,300		\$23,300
15	Training equipment	\$22,000		\$22,000
16	Range Upgrades	\$7,100		\$7,100
17	RMS Upgrade Project	\$153,000	(\$68,668)	\$84,332
	<b>Total</b>	<b>\$1,906,211*</b>	<b>\$0</b>	<b>\$1,906,211</b>

\*includes \$50,000 interest earned through 6/07 appropriated in June 2007

**EVALUATION AND FOLLOW-UP**

Expenditures will be made according to the spending plan once approved by the Council and the SLEOC committee. All funding must be encumbered before June 30, 2009. No additional follow up actions with the Council are expected at this time.

**PUBLIC OUTREACH**

- Criterion 1:** Requires Council action on the use of public funds equal to \$1 million or greater. **(Required: Website Posting)**
- Criterion 2:** Adoption of a new or revised policy that may have implications for public health, safety, quality of life, or financial/economic vitality of the City. **(Required: E-mail and Website Posting)**
- Criterion 3:** Consideration of proposed changes to service delivery, programs, staffing that may have impacts to community services and have been identified by staff, Council or a Community group that requires special outreach. **(Required: E-mail, Website Posting, Community Meetings, Notice in appropriate newspapers)**

The City is required to report on the expenditure of these funds to the five-member Santa Clara County SLES Oversight Committee. Members include representatives from the Santa Clara County District Attorney's Office, Sheriff's Office, County Executive's Office, a Santa Clara County Police Chief, and a Santa Clara County City Manager.

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**COORDINATION**

This memorandum has been coordinated with the City Manager's Office, the Office of the City Attorney, and the Department of Planning, Building and Code Enforcement.

**COST IMPLICATIONS**

The desktop computer hardware and software will be phased in and should not require ongoing maintenance funds. The web content management software is expected to have an annual maintenance of approximately \$2,000. The Mobile ID infield fingerprinting project's annual maintenance is expected to be approximately \$35,000.

On the 06-08 SLES spending plan, the additional 25 electronic citation devices are expected to have an annual maintenance of \$10,500. In addition, the e-cite devices have an expected lifespan of five to seven years and will need to be replaced at that time. The tasers have a lifespan of approximately three years before replacement is necessary.

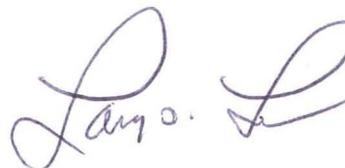
The above costs will be addressed as base budget adjustments or using grant funds when possible.

**CEQA REFERENCE**

Not a project.

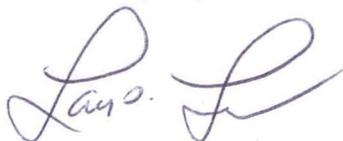


ROBERT L. DAVIS  
Chief of Police



LARRY LISENBEE  
Budget Director

I hereby certify that there will be available for appropriation in the Supplemental Law Enforcement Services Fund in the Fiscal Year 2007-09, moneys in excess of those heretofore appropriated therefrom, said excess being at least \$ 1,872,281.



LARRY LISENBEE  
Budget Director

For further questions, please contact Sharon Barbaccia, Senior Analyst, at 277-3037.

