

Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Scott P. Johnson

SUBJECT: REPORT ON BIDS FOR
AERIAL LIFT

DATE: January 4, 2006

Approved

Ray Wines

Date

1/10/06

RECOMMENDATION

Report on bids and award the purchase of the Aerial Lift to the only bidder, ReachMaster, Inc (Kingwood, TX) at a total cost of \$421,092.50 including tax, freight and 1 year warranty on parts and labor, including but not limited to, controls, controller, boards, wiring, motors and hydraulic equipment and a 3 year warranty on structural equipment, including, but not limited to jib arms, brackets connectors and welds and authorize the Director of Finance to execute the purchase order for \$421,092.50 for the Reach Master FS 138 Aerial Lift to Reach Master, Inc.

BACKGROUND

On March 9, 2004, Council directed staff to proceed with the procurement of technology, furniture, equipment and relocation services (TFE&R). In addition, a work plan for implementation of individual procurements and cost saving strategies was reviewed and approved by Council.

Included in the work plan is the procurement of an aerial lift with a cost estimate of \$475,000, as provided to Council on July 5, 2005 via an informational memorandum titled "Report on New City Hall Window Washing Program."

On September 14, 2005, Finance issued a Notice inviting bids. Three non-responsive bids were received on October 5. Therefore, on November 29, 2005, Council approved rejection of all bids and authorized the Director of Finance to re-bid the requirement.

The aerial lift will be operated by the General Services Department and is required to provide elevated access to support maintenance and operations services at City Hall with a focus on both the interior and exterior surfaces of the Rotunda. The geometry of the Rotunda makes it impossible to reach and service the upper portions of this unique structure with conventional equipment. This lift will provide the elevated access needed and will support ongoing maintenance and operations required to sustain the City's investment in this facility. In addition,

this lift is also capable of providing maintenance and operations access to other City facilities such as the Tech Museum, the Children's Discovery Museum, the HP Pavilion, and the Airport.

ANALYSIS

A notice inviting bids was published on November 30, 2005. Three vendors participated in a mandatory telephone pre-bid conference on December 6. One bid was received and publicly opened on December 20, 2005.

ReachMaster Inc. submitted a responsive bid which included documentation that the aerial lift proposed meets the structural load requirements of the Rotunda floor.

SUMMARY

Staff recommends the award to ReachMaster, Inc., as the only responsive bidder in accordance with the formal bidding procedures of the San Jose Municipal Code, Section 4.12.030.

OUTCOME

Provide maintenance and operations access to the Rotunda at the new City Hall and other City facilities.

PUBLIC OUTREACH

This bid was placed on the City of San Jose web site and on the Demandstar bid notification system.

COORDINATION

This memorandum has been coordinated with the City Manager's Budget Office, the General Services Department, and the City Attorney's Office.

COST IMPLICATIONS

This Council item is consistent with General Principle #2, "We must focus on protecting our vital core city services," and Item #7 "We must continue to streamline, innovate, and simplify our operations...so that we can deliver services at a higher quality level, with better flexibility, at a lower cost."

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BUDGET REFERENCE

Fund #	Appn #	Appn. Name	RC#	Total Appn.	Amt. for Contract	Adopted Budget Page	Last Budget Action (Date, Ord. No.)
473	5152	Technology, Furniture, & Equip	133209	\$21,360,284	\$421,092.50	V-1172	10/18/05 27580

CEQA

Not a project.



SCOTT P. JOHNSON
Director, Finance