

**San Jose Arena Authority
Regular Meeting of the
Board of Directors
Meeting Minutes
October 26, 2011**

1. Call to Order/Roll Call/Introductions

The San Jose Arena Authority convened the Regular Meeting of the Board of Directors at 4:00 p.m. at HP Pavilion at San Jose in the Frank Jirik Room.

Present: Mark Burriss, Robert Coelho, Jonathan Clough, Donna Garcia-Cowsert, Barbara Keegan, Kevin Klink, Bob Leininger, Patricia Lord, Kris McFarland, Pierluigi Oliverio, Bruce Pinsky, Ray Purpur, John Veargason, Lee Wilcox, and Rani Yadav-Ranjan

Absent: Kansen Chu, Joe Di Salvo, Dan Orloff, and Charles Whitcomb

Guest: Rich Sotelo (HP Pavilion Management)

Staff: Chris Morrissey (Executive Director) and Patricia Deignan (City Attorney)

2. General Business

- a. Review and Approve September 2011 Meeting Minutes. Approved.

3. Executive Director and Staff Reports

3.1 Executive Director (Morrissey)

- a. Accept Report on Arena Authority Oversight. Executive Director Morrissey reported on the following items:
HP Pavilion at San Jose: A letter on the Draft Program Environmental Impact Report for the Diridon Station Area Master Plan was sent to City staff; Sharks home opener operations went on without incident; annual payment meeting with City and HP Pavilion Management representatives completed; cleaning of eastern side of Pavilion was recently completed.
Sharks Ice at San Jose (Verbal): Annual Report on operations due in January 2012.
San Jose Municipal Stadium (Verbal): Report under committee report.
- b. Accept Verbal Reports on Arena Authority Administrative Issues.
Diridon Station Area Good Neighbor Committee: Committee met in October to discuss the elevated option for the High Speed Rail alignment.
Diridon Station Area Master Plan: See item 3.1 a.
South Campus Operations Team: The committee will meet in late October to discuss marketing opportunities for the South Campus area.

3.2 Administrative Assistant (Sims)

- a. Accept Verbal Report on Upcoming Pavilion Events. Sharks home games and the Sports Hall of Fame induction event are included in the November Pavilion schedule.

- b. Accept Verbal Report on Activities at Sharks Ice at San Jose. Thanksgiving Tournament, Holiday Tournament, and Martin Luther King Jr. Tournament are scheduled for the upcoming months.

4. **Committee Reports**

4.1 **Executive Committee/Organizational Oversight Committee (Chair: Coelho)**

- a. Accept Report on FY 2011-12 Committee Appointments. Current committee assignments were included in the Board materials.
- b. Accept Verbal Report on Preparation for Arena Authority Annual Meeting. The Annual Meeting is scheduled for December 8.
- c. Accept Verbal Report on Patricia Lord's Resignation. Patricia Lord announced her resignation following the December Annual Meeting.

4.2 **Finance Committee (Chair: Veargason)**

- a. Review and Approve August 2011 Financial Statements. Approved.
- b. Accept Verbal Report on City Suite Use Agreement. The agreement for the Pavilion City suite has been finalized.
- c. Accept Verbal Report on FY 2010-11 Year End Financial Statements. The annual financial statements will be presented to the Board in December.

4.3 **Board Recruitment Committee (Chair: Di Salvo).**

- a. Accept Verbal Report on Board Member Reappointments: Bob Leininger, Dan Orloff, Robert Coelho, John Veargason. Approved by the City Council.
- b. Accept Reports on Revised Board Succession, Staggered Term Documents. The revised Board term documents were included in the Board materials.

4.4 **San Jose Sports Hall of Fame Committee (Chair: Leininger)**

- a. Accept Verbal Report on 2011 Sports Hall of Fame Program. Event planning is proceeding well for the November 9 event.
- b. Accept Verbal Report on 2010 High School Scholarship Program. No response yet from the high schools regarding their scholarship letters.

4.5 **Facilities Committee (Co-Chairs: Veargason and Burriss)**

- a. Accept Verbal Report on Pavilion Advertising Plan/Spirits Agreement. The committee is finalizing a program document for Board review.

4.6 **San Jose Municipal Stadium Committee (Co Chairs: Veargason and Di Salvo)**

- a. Accept Report on Activities at San Jose Municipal Stadium. The committee submitted a memorandum to the Board on stadium operations.

4.7 **Community Programs Committee (Chair: Lord)**

- a. Accept Report on City and Community Events Program Fund Activity. The funding activity report was included in the meeting materials.

- b. Accept Verbal Report on City and Community Events Program Applicant:
 - San Jose Sports Authority/Sports Hall of Fame. Approved by the City Manager's Office.
- c. Accept Verbal Reports on City and Community Events Program Applicants:
 - Mexican Heritage Corporation. Staff will be meeting with MHC staff to discuss future program components.
 - Hispanic Chamber of Commerce. Staff to review this application regarding potential future application submittals.
- d. Accept Verbal Report on City Use Program at Sharks Ice at San Jose for 2012 Event. Staff received an application by the San Jose Firefighters for a 2012 Firefighters Olympic Hockey Tournament at Sharks Ice at San Jose.

5. Open Forum

No report.

6. Adjournment

The meeting adjourned at 4:40 pm.

Submitted by:



Chris Morrisey